

VALENTINE DAY PARTY LETTER TO PARENTS

To: _____

From: _____

Dear Parents/Guardians,

We are excited to announce that our school will be hosting a Valentine Day Party for all students. This event is designed to foster friendship, kindness, and a sense of community among our students. We invite your child to participate in this fun and memorable celebration.

Event Details:

Date and Time:	<u>To be announced</u>
Location:	<u>School Gymnasium</u>
Dress Code:	<u>Casual and comfortable</u>
Activities:	<u>Games, crafts, music, and refreshments</u>
Special Notes:	<u>Please inform us of any food allergies or special needs.</u>

Parental Consent and Acknowledgment:

By allowing your child to participate in the Valentine Day Party, you acknowledge and agree to the following terms: The school will take reasonable measures to ensure the safety and well-being of all attendees; however, participation is at your own risk. The school is not responsible for any injury or loss occurring during the event. Please provide any necessary medical information and emergency contact details on the attached form.

Code of Conduct:

Students are expected to behave respectfully and follow all school rules during the event. Inappropriate behavior may result in removal from the party and further disciplinary actions in accordance with school policy.

Covid-19 Safety Measures:

The school will follow all applicable local and state health guidelines to minimize risks related to Covid-19. Please ensure your child is symptom-free on the day of the event. If your child is feeling unwell, please keep them at home.

Contact Information:

If you have any questions or need additional information, please contact the school office at (555) 123-4567 or email events@ourschool.edu.

We look forward to a joyful and safe celebration. Thank you for your cooperation and support.

Sincerely,

School Principal

School Name

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