

# TAX DONATION LETTER

Donor Name: \_\_\_\_\_

Donor Address: \_\_\_\_\_

Donor Phone / Email: \_\_\_\_\_

**Recipient Information:**

Organization Name: \_\_\_\_\_

Organization Address: \_\_\_\_\_

Organization Phone / Email: \_\_\_\_\_

**Donation Details:**

Description of Donated Property or Services:  
\_\_\_\_\_

Fair Market Value of Donation (USD): \_\_\_\_\_

**Acknowledgment of Donation:**

The recipient organization hereby acknowledges receipt of the donation described above. No goods or services were provided in exchange for this contribution, except for those described herein (if any). This letter serves as an official receipt for tax purposes under United States law. Donor should consult their tax advisor regarding the deductibility of this contribution.

**Certification:**

I hereby certify that the above-stated information is true and correct to the best of my knowledge, and that this donation was made voluntarily without any promise or expectation of compensation.

**DONOR SIGNATURE**

**RECIPIENT SIGNATURE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title (if applicable): \_\_\_\_\_

Title (if applicable): \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

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