

SPONSORSHIP LETTER FOR DONATIONS

To: _____

Organization Name: _____

Address: _____

Sponsor Information:

Full Name / Organization: _____

Contact Person: _____

Address: _____

Phone / Email: _____

Donation Details:

Donation Type: _____

Description of Item(s) or Service(s): _____

Estimated Value (USD): _____

Purpose and Use of Donation:

The donated item(s) or service(s) will be used in support of the organization's mission and activities. The Sponsor understands and agrees that the donation is made voluntarily and without expectation of direct benefit beyond the acknowledgment and recognition specified herein.

Acknowledgment and Recognition:

The organization agrees to provide recognition for the Sponsor's donation in accordance with its policies, which may include public acknowledgments, listing in promotional materials, website recognition, or other appropriate means. The specifics of the recognition will be mutually agreed upon by the parties.

Terms and Conditions:

1. The Sponsor affirms that the donated item(s) or service(s) are lawful and do not infringe on any third-party rights. 2. The organization reserves the right to decline or return any donation that does not comply with its policies or applicable laws. 3. The Sponsor acknowledges that the organization is a nonprofit entity and donations are subject to applicable tax laws. 4. Neither party shall be liable for indirect, incidental, or consequential damages arising from this donation. 5. This Sponsorship Letter constitutes the entire agreement between the parties relating to the donation and supersedes all prior negotiations. 6. Any amendments or modifications to this Letter must be in writing signed by both parties. 7. This Letter shall be governed by and construed in accordance with the laws of the United States and the applicable state law. 8. The parties agree to submit to the exclusive jurisdiction of the courts located in the applicable state and county for resolution of disputes. 9. If any provision of this Letter is found invalid or unenforceable, the remaining provisions shall remain in full force and effect. 10. This Letter may be executed in counterparts, each of which shall be deemed an original and all of which together constitute one instrument.

SPONSOR SIGNATURE

ORGANIZATION REPRESENTATIVE SIGNATURE

Signature: _____

Signature: _____

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