

RESIGNATION LETTER

To: _____

Position/Department: _____

Employee Information:

Full Name: _____

Employee ID / Number: _____

Address: _____

Phone/Email: _____

Resignation Details:

I hereby formally resign from my position at Reddit, effective immediately upon delivery of this letter or as otherwise mutually agreed in writing. I appreciate the opportunities for professional and personal development that have been provided to me during my time with the company.

Acknowledgment and Terms:

- I understand and agree to comply with all company policies regarding resignation procedures, including but not limited to the return of company property, confidentiality obligations, and non-compete agreements if applicable.
- I acknowledge that I have received all compensation, benefits, and accrued leave to which I am entitled as per company policy and applicable laws.
- I agree to cooperate in the transition of my duties and responsibilities to ensure a smooth handover.
- I understand that this resignation is voluntary and that I waive any claims or causes of action I may have related to my employment or separation therefrom, except as provided by law.
- I confirm that I have no outstanding disputes with Reddit, and I release the company and its affiliates from any liability arising from my employment or resignation.
- If applicable, I agree to maintain confidentiality with respect to any proprietary or sensitive information to which I had access during my employment.
- I understand that any references or verifications provided by Reddit will be factual and consistent with company policy.
- This resignation letter and any related agreements are governed by the laws of the United States and the state in which the employment was principally performed.
- This letter constitutes the entire understanding between me and Reddit concerning my resignation and supersedes any prior discussions or agreements.

Signatures:

EMPLOYEE SIGNATURE

MANAGER SIGNATURE

Signature: _____

Signature: _____

Date: _____

Date: _____

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