

INTENT TO MOVE OUT LETTER

To: _____

From: _____

Re: Notice of Intent to Vacate Rental Premises

Dear Landlord/Property Manager,

I am writing to formally notify you of my intent to vacate the rental premises currently occupied by me at the address indicated above. This notice is provided in accordance with the terms of the lease agreement and applicable state and local laws. Please consider this letter as the required written notice to terminate my tenancy.

I intend to vacate the premises on or before the agreed move-out date, allowing sufficient time for final inspections and any necessary repairs. Please let me know the preferred procedures for the move-out inspection and the return of my security deposit.

Please send any future correspondence, including the security deposit refund and forwarding address communications, to the following address:

New Address: _____

Thank you for your attention to this matter and for your cooperation throughout the tenancy. Should you require any additional information or wish to discuss the move-out process, please do not hesitate to contact me.

Sincerely,

Tenant Name: _____

Tenant Signature: _____

Tenant Phone Number: _____

Tenant Email Address: _____

Landlord/Property Manager Acknowledgment:

Received By: _____

Signature: _____

Date: _____

This Notice of Intent to Vacate is provided pursuant to the lease agreement and applicable state and local laws. Tenant acknowledges responsibility to comply with all lease terms, including payment of rent and utilities through the effective

move-out date, and to return the premises in good condition as required. Landlord acknowledges receipt of this notice subject to verification and compliance with the lease. This document is intended to be legally binding and enforceable under the laws of the United States.

Tenant Signature

Landlord/Property Manager Signature

Signature: _____

Signature: _____

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<https://letter247-us.com/intent-to-move-out-letter/>

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