

HOMEOWNERS ASSOCIATION APPROVAL LETTER

To: _____

From: _____

Subject: Request for Homeowners Association Approval

Dear Homeowners Association Board, This letter serves as a formal request for approval concerning the property located at the address listed below within the community governed by the Homeowners Association (HOA). The undersigned seeks to obtain the HOA's consent for the proposed modifications, improvements, or actions described herein, in accordance with the governing documents of the HOA and applicable laws.

Property Address: _____

Homeowner(s) Name(s): _____

Contact Information: _____

Description of Proposed Work:

Please provide a detailed description of the proposed work, alteration, addition, or other activity for which approval is sought. Include any plans, specifications, or other documentation sufficient to enable the HOA Board to make an informed decision.

Compliance with Governing Documents and Laws:

The undersigned affirms that the proposed work will comply with all applicable provisions of the HOA Declaration, Covenants, Conditions and Restrictions (CC&Rs), Bylaws, Rules and Regulations, and all applicable local, state, and federal laws, ordinances, and codes. Approval, if granted, is contingent upon compliance with these requirements.

Acknowledgments:

1. The HOA Board's approval does not constitute a waiver or modification of any governing documents or laws. 2. The homeowner remains responsible for obtaining any required permits or approvals from governmental authorities. 3. The HOA reserves the right to inspect the completed work and require correction of any deviations from approved plans. 4. This approval may be revoked or conditioned if the work is not completed in accordance with the terms of this approval.

Indemnification:

The homeowner agrees to indemnify, defend, and hold harmless the Homeowners Association, its Board members, officers, agents, and employees from and against any and all claims, damages, liabilities, costs, and expenses arising out of or related to the proposed work or the granting of approval.

Effective Date and Term:

This approval letter is effective upon issuance by the HOA Board and remains valid only for the duration specified by applicable HOA rules or until the work is completed and accepted by the HOA, whichever occurs first.

Governing Law and Venue:

This approval letter and all matters arising out of or relating thereto shall be governed by and construed in accordance with the laws of the State of _____, without regard to conflict-of-law principles. Venue for any disputes shall be exclusively in the state or federal courts located in _____ County, _____.

Signatures:

Homeowner's Signature

HOA Board Representative Signature

Signature: _____

Signature: _____

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