

FRIENDSHIP LETTER

From: _____

Name: _____

Address: _____

Phone/Email: _____

To: _____

Name: _____

Address: _____

Phone/Email: _____

Recitals:

WHEREAS, the Parties have maintained a relationship grounded in mutual respect, trust, and affection; and
WHEREAS, the Parties desire to affirm the nature and terms of their friendship in writing to clarify expectations and strengthen their mutual understanding.

1. Nature of Friendship

The Parties acknowledge that their relationship is that of friends, characterized by companionship, support, and mutual care. This Letter is intended to reflect their intentions and understanding as friends and is not intended to create any legal partnership, joint venture, or other business relationship.

2. Confidentiality

The Parties agree that, except as mutually agreed or required by law, information shared in confidence between them shall remain confidential and shall not be disclosed to third parties without prior consent.

3. Dispute Resolution

In the event of any misunderstanding or dispute arising from or relating to this Letter or the friendship between the Parties, the Parties agree to communicate openly and attempt to resolve the matter amicably. If informal resolution is unsuccessful, the Parties may seek mediation or other alternative dispute resolution mechanisms.

4. No Legal Obligations

The Parties acknowledge and agree that this Letter does not constitute a legally binding contract and does not impose any obligations enforceable by law. It serves solely as a written expression of mutual friendship and respect.

5. Amendment and Termination

This Letter may be amended by written agreement of both Parties. Either Party may terminate this Letter by providing

written notice to the other Party. Termination shall not affect the rights and obligations accrued prior to termination.

6. Governing Law and Jurisdiction

This Letter shall be governed by and construed in accordance with the laws of the United States of America. The Parties consent to the exclusive jurisdiction of the state and federal courts located within the United States for any disputes.

7. Entire Understanding

This Letter constitutes the entire understanding between the Parties concerning the subject matter hereof and supersedes all prior discussions, agreements, or understandings of any kind.

Message of Friendship

Dear Friend,

This Letter affirms the sincere appreciation I have for our friendship, the memories we share, and the support we provide each other. I

With warm regards and friendship,

FROM (SIGNATURE)

TO (SIGNATURE)

Signature: _____

Signature: _____

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