

FLORIDA DEMAND LETTER

Sender Name: _____

Sender Address: _____

Sender Phone / Email: _____

Recipient Name: _____

Recipient Address: _____

RE: Demand for Payment

Dear Sir or Madam, This letter serves as a formal demand for payment pursuant to Florida law. Despite previous attempts to resolve this matter amicably, the amount owed remains unpaid. Please be advised that you are hereby notified of the following:

1. Amount Owed

The total amount owed by you to the undersigned is \$_____ (USD), which represents the principal sum due plus any applicable interest and fees as allowed by law.

2. Basis of Debt

This debt arises from the following transaction or agreement:

_____. Please provide any records or documentation related to this debt upon request.

3. Demand for Payment

You are hereby demanded to remit full payment of the amount owed within thirty (30) days of receipt of this letter. Payment must be made by certified check, money order, or electronic transfer to the address or account provided herein.

4. Consequences of Nonpayment

Failure to pay the amount demanded within the specified time frame may result in legal action to recover the debt, including but not limited to filing a lawsuit in the appropriate court of jurisdiction in the State of Florida. You will be responsible for all costs of collection, including attorney's fees and court costs, as permitted by law.

5. Dispute of Debt

If you dispute the validity or amount of this debt, you must notify the undersigned in writing within fifteen (15) days of receipt of this letter. Failure to respond will be considered a waiver of any dispute and acknowledgment of the debt.

6. Governing Law

This demand letter and any subsequent legal actions shall be governed and construed in accordance with the laws of the State of Florida.

7. Contact Information

Please direct all communications regarding this matter to: Name:

_____ Address:

_____ Phone:

_____ Email:

8. No Waiver

Sending this demand letter does not waive any rights or remedies available under applicable law. This letter is not a settlement offer unless explicitly stated herein.

9. Final Notice

This letter constitutes your final notice before legal proceedings are initiated. We urge you to take this matter seriously and act promptly to avoid further action.

Sincerely, _____ Signature
_____ Printed Name _____
Title (if applicable) _____ Date _____

SENDER SIGNATURE

RECIPIENT SIGNATURE

Signature: _____
Date: _____

Signature: _____
Date: _____

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