

# FEMA APPEAL LETTER

Applicant Name: \_\_\_\_\_ FEMA Registration No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Disaster Number: \_\_\_\_\_ Date of Disaster: \_\_\_\_\_

## **Subject: Appeal of FEMA Determination**

To whom it may concern,

I am writing to formally appeal the determination made by the Federal Emergency Management Agency (FEMA) regarding the assistance provided for the referenced disaster. After careful review of the decision and the documentation submitted, I believe that the determination was made in error and that additional assistance is warranted based on the following reasons and supporting information.

### **Grounds for Appeal:**

1. Incomplete or inaccurate information was used in the original determination.
2. Supporting documentation was not fully considered or was overlooked.
3. The extent of damages or losses was underestimated.
4. Eligibility criteria were misapplied or misunderstood.
5. Other relevant facts or circumstances that affect the decision.

### **Summary of Disputed Items:**

Please provide a detailed explanation of each disputed item, including specific references to documents or evidence that support the appeal. It is important to clearly articulate why the original determination should be reconsidered.

### **Requested Action:**

I respectfully request that FEMA review the additional information provided, reconsider the decision, and issue a revised determination that reflects the accurate assessment of my eligibility for assistance.

### **Attached Supporting Documentation:**

Please find enclosed copies of all relevant documents supporting this appeal, including but not limited to:

- Photographs of damage
- Repair estimates
- Insurance correspondence
- Medical reports (if applicable)
- Any other pertinent records or statements

Thank you for your prompt attention to this appeal. I look forward to a fair and thorough review of my case. Please contact me if any additional information is required.

Sincerely,

**Applicant Signature**

**Date**

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Printed Name

Contact Phone Number

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