

NOTICE OF ADVERSE BACKGROUND CHECK RESULT

Dear Applicant,

We regret to inform you that the results of the background check conducted in relation to your recent application have revealed information that disqualifies you from proceeding further in the application process. This letter serves as a formal notification pursuant to the Fair Credit Reporting Act (FCRA), 15 U.S.C. § 1681 et seq., and other applicable laws governing background checks and adverse actions.

Summary of Information Used in Decision:

The background check included, but was not limited to, criminal history records, credit history, employment verification, and other relevant public records. The adverse decision was based on information obtained from a consumer reporting agency, as well as verifiable sources compliant with all applicable federal and state laws.

Consumer Reporting Agency Details:

Name:	Acme Background Screening, Inc.
Address:	1234 Compliance Drive, Suite 100, Anytown, USA 12345
Phone Number:	(555) 123-4567
Website:	www.acmebackgrounds.com

Your Rights under the Fair Credit Reporting Act (FCRA):

You have the right to obtain a free copy of your consumer report from the reporting agency within 60 days of receiving this notice. You may also dispute the accuracy or completeness of any information contained in the report by contacting the reporting agency directly. If you believe that the adverse action was taken based on inaccurate or incomplete information, please notify us promptly.

Dispute Process and Additional Information:

To dispute any information contained in the consumer report, you must contact the consumer reporting agency responsible for the report. They are required to investigate your dispute and correct or delete any inaccurate, incomplete, or unverifiable information, usually within 30 days. Please be advised that this letter is not an offer of employment or any other contractual relationship.

Contact Information for Assistance:

If you have any questions regarding this notice or wish to request additional information, please contact our Human Resources Department at (555) 765-4321 or hr@companydomain.com.

Confidentiality and Privacy:

All information obtained during the background check process is handled in strict confidence and used solely for the purpose of evaluating your application in compliance with applicable privacy laws and regulations.

We appreciate your interest and thank you for your understanding.

Authorized Representative

Signature: _____

Date: _____

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