

EMPLOYER LETTER OF VERIFICATION

TO WHOM IT MAY CONCERN:

This letter is to certify that the individual named below is currently employed by the undersigned employer and that the information regarding the employment is accurate to the best of our knowledge and belief. This letter is provided for the purpose of employment verification and may be used as evidence of employment status.

Employee Information:

Full Name: _____
Job Title/Position: _____
Employment Status (e.g., Full-Time, Part-Time): _____
Department (if applicable): _____

Employer Information:

Company Name: _____
Address: _____
Phone Number: _____
Email Address: _____

Employment Details:

Start Date of Employment: _____
Current Salary/Compensation: _____
Frequency of Pay (e.g., Weekly, Bi-Weekly, Monthly): _____

1. Verification Purpose

This letter is issued solely for the purpose of verifying the employment status of the individual named herein and may not be used for any other purpose without prior written consent from the employer.

2. Employment Status

The employee named above is currently employed in the capacity stated and is subject to the terms and conditions of employment as set forth by the employer. This status is accurate as of the date of issuance of this letter.

3. Confidentiality

All information provided in this letter is confidential and is intended only for the recipient. Unauthorized use or disclosure of this information is strictly prohibited.

4. No Guarantee of Future Employment

This letter does not constitute a contract of employment and does not guarantee continued employment for any period. Employment is at-will unless otherwise specified by written agreement.

5. Compliance with Laws

The employer affirms that the employment complies with all applicable federal, state, and local laws governing employment, including but not limited to wage and hour laws, anti-discrimination laws, and workplace safety

regulations.

6. Liability Disclaimer

The employer shall not be held liable for any decisions made by third parties based on the information contained in this letter. The employer confirms that to the best of its knowledge the information provided is truthful and accurate.

7. Governing Law

This letter and its contents shall be governed by and construed in accordance with the laws of the United States and the specific state jurisdiction in which the employer operates.

8. Contact Information for Verification

Should there be any questions or need for further verification, the recipient may contact the employer using the information provided above during regular business hours.

9. Signature Authority

This letter is signed by an authorized representative of the employer who has the legal authority to verify employment information and bind the employer.

10. Entire Agreement

This letter represents the entire agreement between the employer and the recipient regarding employment verification and supersedes any prior communications or agreements.

AUTHORIZED SIGNATURE

EMPLOYER'S SEAL (if applicable)

Signature: _____

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