

# DONATION REMINDER LETTER AND PLEDGE ACKNOWLEDGEMENT

Donor Name: \_\_\_\_\_ Phone / Email: \_\_\_\_\_

## Address for Correspondence:

\_\_\_\_\_

## Donation Details:

Pledge Amount (USD): \_\_\_\_\_ Payment Method: \_\_\_\_\_

Payment Frequency / Schedule: \_\_\_\_\_

## Acknowledgement and Terms:

Thank you for your generous pledge to support our mission. Your commitment is invaluable to us and enables us to continue our work effectively and sustainably.

This letter serves as a formal reminder of your pledge. To fulfill your pledge, please submit payments according to the agreed schedule and method above.

We appreciate your timely contributions and understand that circumstances may change. If you encounter any difficulty fulfilling your pledge, please contact us promptly to discuss possible arrangements.

This pledge is a binding commitment under United States law. Failure to fulfill this pledge may result in follow-up communications and actions consistent with applicable legal and ethical standards.

We commit to using donated funds exclusively for the purposes described in our mission statement and to maintain transparency and accountability in all financial matters.

Your privacy is important to us. Any personal information collected in connection with your pledge will be handled in accordance with applicable privacy laws and our privacy policy.

This document, together with any attached schedules or addenda, constitutes the entire agreement concerning this pledge between you and our organization.

Amendments or modifications to this pledge agreement are only valid if made in writing and signed by both parties.

If any provision of this agreement is determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

This pledge agreement shall be governed by and construed in accordance with the laws of the United States and the state in which our organization is incorporated.

In the event of any disputes arising under this pledge agreement, the parties agree to seek resolution through mediation or arbitration before pursuing litigation.

This letter and pledge agreement may be executed in counterparts, each of which shall be considered an original, and all

of which together constitute one instrument.

Please retain a copy of this letter for your records. We look forward to your continued partnership and support.

**DONOR SIGNATURE**

**AUTHORIZED REPRESENTATIVE SIGNATURE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

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