

# BANNER LETTER

To: \_\_\_\_\_  
From: \_\_\_\_\_  
Subject: \_\_\_\_\_

## Re: Demand for Payment

Dear Sir or Madam,

This letter ("Banner Letter") serves as a formal demand for payment in accordance with the terms outlined below, and pursuant to all applicable laws and regulations governing this matter within the United States jurisdiction.

### 1. Amount Due:

You owe a total amount of \$ \_\_\_\_\_, inclusive of principal, interest, fees, and any other charges as stipulated in the underlying agreement.

### 2. Payment Instructions:

Please remit payment by wire transfer, certified check, or any other immediately available funds acceptable to the undersigned. Payments should be sent to the following address or account:

\_\_\_\_\_

### 3. Deadline:

Payment must be received within \_\_\_\_ days of receipt of this letter.

### 4. Consequences of Non-Payment:

Failure to comply with this demand may result in legal action, including but not limited to collection proceedings, which may affect your credit rating and result in additional costs for which you will be liable.

### 5. Dispute Resolution:

Any disputes arising from this demand shall be resolved in accordance with the laws of the State of \_\_\_\_\_, and the parties consent to the exclusive jurisdiction and venue of the state or federal courts located therein.

### 6. Waiver of Jury Trial:

To the fullest extent permitted by law, all parties knowingly and voluntarily waive their right to a trial by jury in any dispute arising out of or relating to this demand.

### 7. Contact Information:

For questions or to discuss this matter, please contact:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

This Banner Letter is intended to be a legally binding demand for payment and constitutes notice of intent to pursue all available remedies under applicable law.

Sincerely,

**Sender's Signature**

**Recipient's Acknowledgment**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

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